

LEADERSHIP TRAINING AGENDA

JULY 23, 2011

	Pre-Arrival	Paula Lane
8:00-8:30	Arrival/Registration - Continental Breakfast, Coffee	
8:30-8:35	Prayer, Pledge of Allegiance	Debra Palmer
	FOCUS ON LEADERSHIP	
8:35-8:40	Welcome / Housekeeping	Jean
8:40-8:45	Inspiration on Leadership	Judy DeWeese
8:45-9:00	Chapter Leadership Introductions	Jean
9:00-9:10	Region 3 Leadership Introductions	Jean
9:10-9:20	National Leadership Introductions	Jean
9:20-9:35	NAWIC 101 Presentation	Rhonda Wimberly
9:35-9:45	NEF Orientation	Pat Walker, CDS, CIT
9:45-10:30	Keynote: "Dynamic Strategic Leadership"	Charles Walsh
10:30-10:45	Break	
	FOCUS ON PROTOCOLS	
10:45-11:00	Association Bylaws	Deb Gregoire
11:00-11:20	Meeting Protocols-Dos and Don'ts	Karen Renzi
11:20-12:00	Parliamentary Procedure 101	Michelle Reddin, Esq.
12:00-12:20	Financial Reporting	Karen Hager, CIT, CBT
12:20-1:00	Lunch	
	FOCUS ON CHAPTER PLANNING	
1:00-1:15	Chapter Strategic Planning	Jill Gough
1:15-1:30	Planning Your Installation Banquet	Jackie Wilson
1:30-2:00	Group Discussion: Membership Recruitment/Retention	Tina Laws
2:00-2:20	Technology	Rose Buchanan
	FOCUS ON PUBLICITY	
2:20-3:00	Keynote: "Creating an Effective Press Release"	Ken Cristol
3:00-3:15	Break	
	BREAKOUTS	
3:15-4:00	Position Breakouts	
	Imm Past Pres, Pres, Pres Elect, VP	Deb Gregoire, Tina Laws
	Corresponding and Recording Secretaries	Andrea Serreas
	Treasurers	Lil Starn, Karen Hager
	Directors	Pat Walker
4:00	CLOSING	Jean